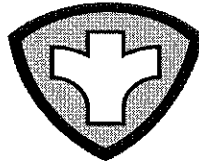


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LOGAN COUNTY BOARD OF HEALTH
September 12, 2016

PRESENT: Board of Health: Bill Sahs, Mrs. Maxine Lolling, Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Miles Craig

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yapple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Sahs at 7:03 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Bock made a motion to approve the Meeting Agenda as presented; seconded by Member Lolling. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Bock to approve the Consent Agenda items; seconded by Member Craig. Motion carried.
- 5) Reports
 - a) Administrative, Health Education, & Dental:
The Administrative Report included:
 - We submitted a grant application, which was approved, to the ALMH Foundation that will cover the renovation costs that are required for SIU to open their clinic here.
 - Mr. Cavi met with the fire department regarding our ongoing water pump issue. We will have the water pump tested to see how much pressure it currently has.
 - We sold our old pickup truck through the required bidding process.
 - We have purchased 30 doses of Narcan using donated funds we received from various fundraisers throughout the county for this specific purpose. The county has added a line item to the Sherriff's FY17 budget to cover the cost of Narcan and training for the county deputies.
The Health Educator Report included:
 - Emily Hauter resigned effective July 15, 2016.
 - We hired Roberta Langellier, August 31, 2016 as the new Health Educator/ERC.
The Dental Report included:
 - Dr. Molitoris' contract was renewed with no raise.
 - SIU will have someone from their human resources department come in October to

talk to the dental staff about what benefits they will receive if they become employees of SIU.

- b) Finance – Mrs. Yapple reviewed the financials for July and August 2016 included in the board packet. We ended August with a deficit of (\$116,216). At the end of August, we had \$63,822.66 outstanding in grant receivables. We have not yet received ANY of our executed grants for the state grant year that started July 1, 2016. We will not receive any grant reimbursements until the contracts are executed.

We have not used any of the money from the line of credit that the county took out for us in March. Also, we have been able to cut the amount we owe the county in half since May by finally receiving grant reimbursements, as well as receiving our tax levy payments.

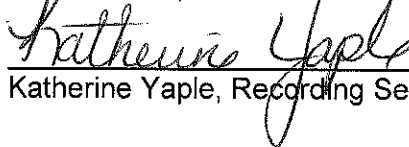
- c) Nursing and Home Health – Mrs. Davis reviewed the Nursing and Home Health report included in the packet. Highlights included:
- There are no active or latent TB patients.
 - We currently have 5 children lead investigations.
 - Flu season ended June 30th. We had 65 cases of A and 8 cases of B.
 - We have received our flu shots and have a number of flu clinics scheduled.
 - Home Health will be losing a nurse at the beginning of October so we will post for that position. We are also going to hire a coder specifically for Home Health.
- d) Emergency Response – As previously reported, Ms. Hauter resigned. She has come in to train Mrs. Langellier a few times. Our county regional tornado drill is next month.
- e) Environmental Health – We had a batch of mosquitoes and a bird test positive for West Nile. We had our state review and passed on everything with one violation. We have submitted a correction plan for this violation. Also, we will now do liquor inspections throughout the county. The city of Lincoln will conduct their own inspections so we will be in charge of the rest of the county. We will be paid \$75 per inspection from the state.
- 6) Old Business
- a) Department Adjustments/State Budget – The state has passed a stop gap budget through December. There is still a court order in place so we should receive our Family Case Management and Healthworks reimbursements once the grants have been executed. Also, we will continue to receive our federally funded grants, once again, once the grants have been executed. We have signed an agreement with the union for the final quarter of the calendar year. We will start working ½ day on Fridays in December.
- b) SIU Update – SIU has submitted their request to open a satellite clinic here and should find out by the end of September if it was approved. Before we start construction, we will have a signed agreement that states they will be here for a certain amount of years.
- 7) New Business
- a) Construction Plans – Mr. Cavi went over the diagram of the renovations for our building. The construction will include handicap accessible doors and panic buttons for both our front desk staff and the SIU staff. We estimate the cost to be between \$75,000 - \$100,000 and as stated earlier, we have been approved for a grant through the hospital foundation. A motion to proceed with the bidding process for renovations was made by

Member Bock; seconded by Member Bivin. Motion carried.

- b) Bid Opening/Contractor Selection Date – Mr. Cavi is waiting to receive word that SIU has been approved to open a satellite FQHC clinic here before posting the opportunity to bid. He will post this as soon as we receive word from SIU of their approval. We will leave the bidding process open for 3 weeks. We will hold a special meeting of the Board on Tuesday, October 25, 2016 at 7:30 am to open the sealed bids and vote on a contractor.
 - c) BOH Meeting Dates 2017 – The meeting dates for 2017 were in the packet. Mr. Cavi has requested that the March meeting be changed from the 13th to the 27th. A motion to approve the BOH meeting dates for 2017, with the March meeting date amendment, was made by Member Bock; seconded by Member Lolling. Motion carried.
 - d) Staffing Update – These were reported earlier. One more addition is that we hired Salena Matson as the WIC Clerk.
 - e) Press – In your packet. We have also sent flu and CPR class press releases as well.
 - f) Other - None
- 8) Announcements – Nothing
- 9) Adjournment – A motion to adjourn the meeting was made by Member Craig; seconded by Member Lolling. Motion carried and the meeting adjourned at 7:50 p.m. The next meeting is Monday, November 14, 2016 at 7:00 p.m.



William Sahs, President



Katherine Yapple, Recording Secretary