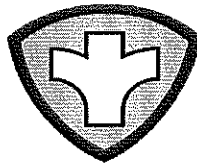


109 Third Street, P.O. Box 508
Lincoln, IL 62656-0508
www.lcdph.org



Public Health
Prevent · Promote · Protect

Phone: 217-735-2317
Fax: 217-732-6943
Email: info@lcdph.org

Logan County Department of Public Health

LOGAN COUNTY BOARD OF HEALTH
January 9, 2017

PRESENT: Board of Health: Bill Sahs, Mrs. Maxine Lolling, Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Todd Walker, Dr. David Hepler

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yapple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Sahs at 7:00 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Lolling made a motion to approve the Meeting Agenda as presented; seconded by Member Hepler. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Hepler to approve the Consent Agenda items; seconded by Member Bivin. Motion carried.
- 5) Reports
 - a) Administrative, Health Education, & Dental:
The Administrative Report included:
 - We were awarded \$3,000 from Integrity Data to purchase a pharmaceutical grade refrigerator that is required by the VFC program.
 - We are working with the Gateway Foundation. They will be here one day a month to administer Vivitral to patients.
 - FE Moran tested our backflow and our water pressure is accurate so we do not need to repair our pump.
 - SIU was awarded their grant on December 15th so we have now sent out the listing for the contractors to get their bids in to us.
 - The Health Educator Report included:
 - The Wellness Expo for 5th grade is February 17th and for the public is February 18th. Party is scheduled for March 10th. Mrs. Langellier is going to be interviewing for interns for the Teen Pregnancy Protection grant soon.
 - The Dental Report included:
 - SIU will have someone from their human resources department come to talk to the dental staff about what benefits they will receive if they become employees of SIU.

- We had a complaint from a dental client about the day we were closed. We have had many issues with this client and it seems that we can never satisfy them so we have parted ways with them.

- b) Finance – Mrs. Yaple reviewed the financials for November and December 2016 included in the board packet. We ended December with a deficit of (\$225,797). At the end of November, we had \$123,520.76 outstanding in grant receivables that will be applied toward our FY16 audit. At the end of December, we had \$163,974.95 outstanding in grant receivables.

At the end of November, we borrowed \$50,000 from the line of credit that the county took out for us last March.

- c) Nursing and Home Health – Mr. Cavi reviewed the Nursing and Home Health report included in the packet. Highlights included:
- There is a Noro outbreak at Timbercreek.
 - There is a possible Chicken Pox outbreak at the prison.
 - Don is working on a grant request from the Woods Foundation for Home Health.
- d) Emergency Response – Mrs. Langellier is working with the Sheriffs office to get their officers trained on NARCAN. The county budgeted \$10,000 for the purchase and training of NARCAN. We are now using some of our donated funds for the Safe Rides program.
- e) Environmental Health – Mr. Williams will attend liquor inspection training. We will receive \$75.00 per inspection from the state. This is for all inspections within the county, but outside of Lincoln. We may get to do the ones in Lincoln as well, but we do not know yet. An engineer will give a presentation at the Elkhart Council meeting on 2/6/17, which Ryan will attend, regarding their sewage issue.

6) Old Business

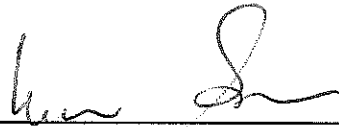
- a) State Budget – We still have no news regarding this. We are now open until noon on Fridays.
- b) SIU Update – As previously reported, SIU was awarded their grant on December 15th. They plan to be open April 3rd.

7) New Business

- a) Selection of Contractor (SIU Construction Project) – At 11:00 am, January 9th, Mr. Cavi, Mrs. Yaple and Mr. Williams opened the sealed bids for the project. A copy of the list of bids was passed out at the beginning of the meeting. Member Lolling asked who would be ready right away. Building Systems can start this month and be done by the middle of March. Member Sahs pointed out that Building Systems sent a nice portfolio of the projects they have worked on and they have done plenty of renovations with other health care facilities. We have been awarded \$100,000 from the ALMH Foundation to pay for the renovations. A motion to hire Building Systems as the contractor was made by Member Hepler; seconded by Member Bock. Motion carried.
- b) LCDPH Payment Policy – The Health Department does not have a payment policy in place. Included in your packet was a copy of the payment policy we would like to start using. A motion was made to approve the payment policy by Member Lolling; seconded

by Member Walker. Motion carried.

- c) Election of Officers – The following Officers were elected:
 - 1) Member Sahs made a motion to elect Member Rohrer as President; seconded by Member Hepler. Motion carried.
 - 2) Member Bock made a motion to elect Member Bivin as Vice President; seconded by Member Hepler. Motion carried.
 - 3) Member Hepler made a motion to elect Member Gadbois as Secretary/Treasurer; seconded by Member Walker. Motion carried.
 - d) Staffing Update – We currently have a Full-Time Home Health Nurse position open.
 - e) Press – In your packet.
 - f) Other – Mr. Cavi passed out the Economic Interest Statements that need to be completed by the board each year.
- 8) Announcements – Nothing
- 9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Rohrer. Motion carried and the meeting adjourned at 7:34 p.m. The next meeting is Monday, March 27, 2017 at 7:00 p.m.



William Sahs, President



Katherine Yapple, Recording Secretary