



LOGAN COUNTY BOARD OF HEALTH
March 27, 2017

PRESENT: Board of Health: Bill Sahs, Mrs. Maxine Lolling, Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Todd Walker, Dr. David Hepler

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yaple, Director of Finance; Melodye Crabtree, Home Health Supervisor

Guests: Dr. Michal Dynda, Janet Albers, Iris Wesley, Lori Jackson

- 1) The meeting was called to order by Member Rohrer at 7:00 p.m.
- 2) Introduction of Guests – Mr. Cavi introduced the SIU Staff that was present.
- 3) Approval of Meeting Agenda – Member Rohrer moved the SIU presentation to the beginning of the meeting. Member Bock made a motion to approve the Meeting Agenda, with the previous mentioned change; seconded by Member Sahs. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Bock to approve the Consent Agenda items; seconded by Member Bivin. Motion carried.
- 5) Reports
 - a) Administrative, Health Education, & Dental:

The Administrative Report included:

 - Mr. Cavi submitted a grant request to the Woods Foundation for a new Point of Care system for Home Health.
 - Mr. Cavi sent a letter to Senator Brady and Representative Butler regarding our court ordered payments that we have not received from the state.
 - Logan County is 47 on the Health Rankings list. Last year we were 62.

The Health Educator Report included:

 - Bobbi Langellier resigned in February and we hired Susan Tracy to replace her. We did have to cancel PARTY because we didn't have enough staffing at the time.

The Dental Report included:

 - SIU will take over the dental clinic April 3rd. They will pay us for all supplies we have on hand as of March 31st and will purchase our equipment at a later date.
 - b) Finance – Mrs. Yaple reviewed the financials for January and February 2017 included in

the board packet. We ended February \$33,797 to the good (which will change once the adjustments for FY16 are made at the end of March). At the end of February, we had \$246,419.91 outstanding in grant receivables.

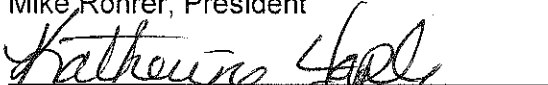
Also in the board packet are the final financials for FY16. We ended the year \$43,586 to the good. We saved 20% in salaries alone due to us taking furlough time. Also, because of this, we saved money with IMRF/FICA/Medi.

We did have to borrow \$75,000 from the line of credit from the county at the beginning of February.

- c) Nursing and Home Health – Mrs. Davis reviewed the Nursing and Home Health report included in the packet. Highlights included:
 - We have 2 TB positives that require further testing.
 - We have 4 lead investigations going on.
 - We have administered 13 Hep C tests with 4 coming back positive.
 - We are currently in the process of hiring a WIC/PH Nurse.
 - d) Emergency Response – As previously reported, Bobbi Langellier left in February so Susan Tracy is currently working hard on learning this position.
 - e) Environmental Health – We have received the signed agreement for liquor inspections from the state. We will do all liquor inspections for Logan County, including Lincoln, and receive \$75 per inspection.
- 6) Old Business
- a) State Budget – We still have no news regarding this. Mr. Cavi and Mrs. Davis met with the union and we are going to continue to close at noon on Fridays through the end of June.
 - b) SIU Update – SIU will officially be open April 3rd. We are still working on the License Agreement. We will put a plaque in the lobby thanking the ALMH Foundation for funding the renovations which made this possible.
 - c) Village of Elkhart Sewage – Mr. Williams attended the town meeting. Nothing was settled regarding the sewage.
- 7) New Business
- a) SIU Staff Introduction/Presentation – Iris Wesley gave a presentation regarding SIU and also regarding their FQHC's. Some highlights were as follows: SIU has been in Springfield since 1972. They opened a FQHC in Springfield in 2012. Since then, they have opened three more FQHC's, one in Quincy in 2015, one in Jacksonville in 2016 and now one in Lincoln in 2017. To be an FQHC, 51% of their board has to be a patient of the clinic. They are a Patient Centered Medical Home (PCMH). They serve low income and medically underserved patients. There are over 8,000 low income residents in Logan County, 5,000 of those are in Lincoln alone. SIU plans to have 5 dental staff, 5.5 medical staff and 3 support staff. Their hours for dental will be Monday – Thursday, 7:30 – 4:30. They may add Friday hours later on. For medical, they will be open Monday, Tuesday, Thursday and Friday from 8:00 – 4:30 and Wednesday from 8:00 – 11:00.

- Member Bock thanked SIU for coming to Logan County and opening their clinic at the Health Department. He said this is one of the best things we have done here at the Health Department.
- b) SIU Clinic Tour – Mr. Cavi and the SIU staff took the Board of Health on a tour of the new clinic.
 - c) Home Health IDPH Review – Mrs. Davis and Mrs. Crabtree went over the findings from the Home Health Survey. We had 6 tags, all charting related. Patient care was great; we just have a problem with getting the charting completed. When the surveyors were here, Melodye was up front with them and let them know that we were behind. Some of the things they listed as missing, we had but they had not been filed yet. Unfortunately, if it is not in the chart when they look through it, then they can mark it as missing. If we can implement the Point of Care system, this will help greatly with the charting. The Medicare Preclaim review has also caused a backlog in paperwork. Since the survey, Melodye has met with staff and is doing chart audits.
 - d) Staffing Update – We hired Lewis Allison as our new maintenance person. We also have hired Lindsey LaFrance as our new Support Services Clerk.
 - e) Press – In your packet.
 - f) Other – None
- 8) Announcements – We have a new packet process. Nina is now emailing the packets to everyone and Don will pass out the hard copy at the meeting. Everyone seems to like this.
- 9) Adjournment – A motion to adjourn the meeting was made by Member Sahs; seconded by Member Walker. Motion carried and the meeting adjourned at 8:25 p.m. The next meeting is Monday, May 8, 2017 at 7:00 p.m.


Mike Rohrer, President


Katherine Yaple, Recording Secretary