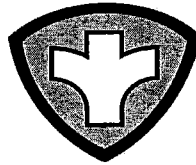


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Logan County Department of Public Health

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LOGAN COUNTY BOARD OF HEALTH  
July 6, 2020

**PRESENT:** Board of Health: Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Todd Walker, Dr. Dave Hepler, Mr. Ron Keller, Colonel Jayson Coble

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis, Director of Nursing; Katherine Yaple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Bock at 7:00 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Walker made a motion to approve the Meeting Agenda; seconded by Member Bivin. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Hepler to approve the Consent Agenda items; seconded by Member Rohrer. Motion carried.
- 5) Reports
  - a) The Administrative Report included:
    - Mr. Cavi signed the new lease agreement with SIU. It was effective July 1, 2020 and expires June 30, 2021.
    - Our clinic continues to see clients by appointment only.
    - Our nurses have been busy with contact tracing and will start using a new contact tracing software program called Sales Force on July 16<sup>th</sup>.
    - We will be sending letters to the local townships regarding meetings. They can start having them again if guidelines are followed.
    - Mr. Cavi has contacted the state regarding our increasing caseload with Healthworks and inquired about us receiving more funding.
  - The Health Educator Report included:
    - Mrs. Davis is working with Angie Stolzenberg regarding the Community Health Needs Assessment.
    - Mrs. Davis will start doing NARCAN training once we can open back up.
  - b) Finance – Mrs. Yaple reviewed the financials for May and June included in the board packet. We ended June with an overall deficit of (\$18,662), which will change once the audit adjustments have been made. At the end of June, we had \$118,156.67

outstanding in grant receivables. Of that, \$87,204.96 is for Healthworks.

- c) Nursing – Mrs. Davis reviewed the Nursing report included in the packet. Highlights included:
- We do not have any active TB infections.
  - We have 15 lead investigations.
  - We currently have had 19 positive COVID-19 cases of which 3 have not recovered yet and 2 remain hospitalized.
  - WIC is seeing 96% of their caseload. This percentage has gone up drastically since the state started using EBT cards.
  - Healthworks caseload is at 2,044 and we are only budgeted for 1,200.
- d) Emergency Response – Ms. Matson resigned effective June 30, 2020. Mr. Cavi combined the ERC position with the Sanitarian position which makes Fay Allison the EH Specialist/ERC Coordinator.
- e) Environmental Health – Food inspections have been on hold during the pandemic, but they will start to pick up again soon.
- 6) Old Business
- a) COVID-19 Update:
- We are currently in Phase 4.
  - Our IMT and EOC meetings have stopped but will start back up if we have an uptick in cases.
  - Most of the work now is contact tracing.
- 7) New Business
- a) IPLAN (2020-2025):
- Mrs. Davis gave a presentation outlining the priorities of the IPLAN. The IPLAN is due September 2<sup>nd</sup>.
  - The three priorities for the Organization Capacity Assessment are: Financial Planning; Data Collection and Analysis; Personnel Health Services.
  - The three Health priorities are: Substance Abuse Prevention; Behavioral Health; Obesity.

A motion was made by Member Hepler to approve the IPLAN; seconded by Member Gadbois. Motion Carried.

Member Hepler left at 7:44 pm.

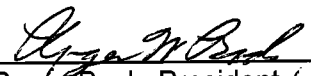
Member Keller arrived at 7:58 pm.

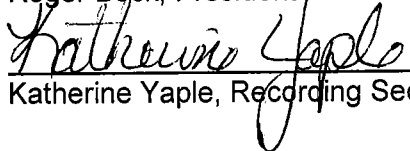
- b) Strategic Plan (2020-2025):
- Mr. Cavi gave a presentation outlining the Strategic Plan.
  - Our mission statement is now: To prevent disease, promote wellness, and protect the health of Logan County.
  - The following are the priorities of the IPLAN: Funding/Finances; Marketing/Community Public Health Awareness; Behavioral Health; Substance Abuse Prevention; Chronic Disease/Obesity Prevention.

A motion was made by Member Bock to approve the Strategic Plan; seconded by

Member Gadbois. Motion carried.

- c) Maxine Lolling Recognition – Mrs. Lolling was a member of our board for 11 years. We would like to do something in her honor. Suggestions made were a plaque; rename a program after her ... We will continue to think of ideas and decide something at our next meeting.
  - d) Staffing Update – Molly Donnelly will be back working in the office, instead of from home, on July 13<sup>th</sup>.
  - e) Press – In packet.
  - f) Other – None.
- 8) Announcements – None.
- 9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Coble. Motion carried and the meeting adjourned at 8:29 p.m. The next meeting is Monday, September 14, 2020 at 7:00 p.m.

  
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Roger Bock, President

  
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Katherine Yaple, Recording Secretary