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Logan County Department of Public Health

LOGAN COUNTY BOARD OF HEALTH
November 8, 2021

PRESENT: Board of Health: Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Todd Walker, Dr. Dave Hepler (via phone), Colonel Jayson Coble

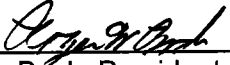
Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis, Director of Nursing; Katherine Yaple, Director of Finance

Guests: None

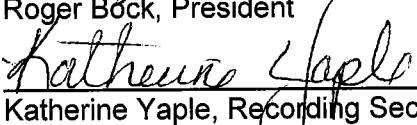
- 1) The meeting was called to order by Member Bock at 7:02 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Walker made a motion to approve the Meeting Agenda; seconded by Member Bivin. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Bivin to approve the Consent Agenda items; seconded by Member Walker. Motion carried.
- 5) Reports
 - a) The Administrative Report included:
 - Mr. Cavi continues to work on the Strategic Plan.
 - Our marketing committee is meeting once again. They are trying to find new marketing ways to reach the public.
 - We have a committee updating our employee policies.
 - Arcadis hopes to have their project next door wrapped up in June.
 - Mr. Cavi is working on renewing the lease for CNI.
 - The Health Educator Report included:
 - Mrs. Davis is partnering with the college to start a health class targeting obesity. Currently, Logan County is #2 in the state for the most obese county.
 - b) Finance – Mrs. Yaple reviewed the financials for September and October included in the board packet. We ended October with an overall profit of \$355,919. When you subtract our outstanding payables, that brings our overall profit down to \$46,990.85. At the end of October, we had over \$100,000 outstanding in grant receivables.
 - c) Nursing – Mrs. Davis reviewed the Nursing report included in the packet. Highlights included:

- We have 20 ongoing lead cases. The lead monitoring level is going down to 3.5 so we anticipate having more lead cases soon.
 - We are currently providing rapid tests 4 days a week.
 - We are having a juvenile clinic on November 20th, and we offer J & J every Wednesday.
 - Currently, we have given 10,390 Covid vaccinations.
 - We had a drive-thru flu clinic at the end of October in the evening and provided 70 flu shots, 55 of which were new clients.
 - WIC has the highest enrollment they have seen in years. They are trying to get every vendor at the Farmers Market to take the coupons we offer.
- d) Emergency Response – As stated in the nursing report, we are having a Pfizer clinic for the juveniles on November 20th; we are offering J & J every Wednesday; and we are offering 1st and 2nd doses of Moderna every Friday.
- e) Environmental Health – The renewals for food licenses were mailed in October. We wrapped up West Nile with only 1 positive bird to report.
- 6) Old Business
- a) COVID-19 Update:
- Our primary focus is going to be booster clinics.
 - Of those that have been positive in Logan County, 70% - 80% are unvaccinated individuals.
 - Our vaccine percentages are as follows for those fully vaccinated:
 - 65 and over: 85% are fully vaccinated
 - 18 – 64: 50% are fully vaccinated
 - 12 – 17: 31% are fully vaccinated
- 7) New Business
- a) Updated Financial Procedures:
- Mrs. Yapple went over updates to our financial procedures. These are required updates by the State of Illinois. We had to update where the signature stamps are kept; how we advertise for competitive bids; and reporting of expenses on state grants. Member Bock made a motion to approve the updates to the financial procedures as presented; seconded by Member Walker. Motion carried.
- b) County Board Liaison & Service to Mental Health Advisory Council:
- The Mental Health Advisory Council currently has 7 members. This council determines needs and issues in Logan County and takes them to the county board for possible funding. Because of this, it was suggested to have a county board member on the council. Dr. Hepler will bring this to the county board and will suggest that this person be the same county board member that is the liaison to the Board of Health. This will provide coordination between the Board of Health, the Mental Health Advisory Committee, and the County Board.
- c) Strategic Plan Update:
- The updates to the plan are in your board packets. Due to Covid, some dates need to be extended.

- d) New Board Membership:
 - Member Gadbois has offered to stay on the board until we find a replacement for her. We need another doctor. Member Bivin will ask at his next meeting at MPS, and Mr. Cavi will speak with SIU and Dr. Zwilling.
 - e) Recognition for Dr. Gadbois – Member Bock thanked Dr. Gadbois for her service on the board and Mr. Cavi presented her with a plaque.
 - f) Potential Executive Session – None
 - g) Staffing Update – None
 - h) Press – In the packet
 - i) Other – None
- 8) Announcements – None
- 9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Bivin. Motion carried and the meeting adjourned at 8:00 p.m. The next meeting is Monday, January 10, 2022, at 7:00 p.m.



Roger Bock, President



Katherine Yapple, Recording Secretary