

109 Third Street, P.O. Box 508
Lincoln, IL 62656-0508
www.lcdph.org



Public Health
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Logan County Department of Public Health

Phone: 217-735-2317
Fax: 217-732-6943
Email: info@lcdph.org

LOGAN COUNTY BOARD OF HEALTH
March 11, 2024

PRESENT: Board of Health: Mr. Bill Sahs, Dr. Amit Sapra, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Todd Walker, Mr. Keenan Leesman, Mr. Jayson Coble

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis, Director of Nursing; Katherine Yaple, Director of Finance; Fay Allison, Director of Environmental Health

Guests: None

- 1) The meeting was called to order by Member Coble at 6:00 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Walker made a motion to approve the Meeting Agenda; seconded by Member Bock. Motion carried.
- 4) Approval of Consent Agenda – Member Rohrer made a motion to approve the Consent Agenda items; seconded by Member Sahs. Motion carried.
- 5) Reports
 - a) The Administrative Report included:
 - Mr. Cavi has the Economic Interest Forms for the board to sign. Please sign and return the forms to Mr. Cavi and he will deliver them to the courthouse.
 - The annual report is completed and has been posted online and is available in the lobby.
 - The Mental Health Advisory Committee met February 8th. Molly McCain has joined the group. They are hoping to bring the TASC program to Logan County. Their next meeting is May 9th.
 - Mr. Cavi continues to work on the 2025 – 2030 Strategic Plan.
 - b) The Health Educator Report included:
 - Ms. Davis is working on the Community Improvement Plan with the hospital.
 - All schools are required to have naloxone on site. Ms. Davis has trained at least one person from all the Logan County schools, except Zion Lincoln, on administering naloxone when needed. Zion Lincoln never returned her phone calls.

- c) The Finance Report included:
 - Mrs. Yaple reviewed the financial statements for January and February that were included in the board packet. We ended February with an overall profit of \$14,746. We currently have \$36,000 in outstanding revenue from the state.

- d) The Nursing Report included:
 - We are following up on a possible TB patient at the women's prison.
 - Overall, flu shots were down this year.
 - We have received a Sharps grant for \$3,000 that is in effect through June. So far, we have given 8 Sharps containers to the public.
 - We are partnering with local schools on "Who We Play For." This is a program that evaluates athletes with an ECG. This MAY detect an underlying heart problem. One in every three hundred tested are found to have some sort of problem. These tests are \$20 each and the results are sent to a cardiologist in Florida who will read the tests and let the parents know the results.

- e) The Emergency Response Report included:
 - Report is in the packet.

- f) The Environmental Health Report included:
 - Ms. Allison is going to take the LEHP exam this Wednesday.

- 6) Old Business:
 - a) Veterans Assistance Commission Renovation Update:
 - Mr. Cavi has spoken with Bill Dennis. The VAC's plans are on hold for now. They do not currently have to pay rent where they are located. As they grow, they will need to move to a bigger facility and they have us as their #1 spot, possibly.

- 7) New Business
 - a) FY24 Budget:
 - Mrs. Yaple went over the FY24 budget that was submitted to the county.
 - The biggest change on the expense side is that we have almost completely eliminated our vaccine cost, which offsets the increase in salaries and benefits. This is because we are contracted with VaxCare who supplies us with all our vaccines.
 - The biggest changes on the revenue side are our LHP grant was increased \$30,000; our WIC grant increased about \$20,000; our HWIL grant increased about \$45,000; and our HW's grant increased \$200,000. All of this offsets the decrease in fees since we no longer purchase our own vaccines.
 - Overall, we would like to approve the budget with a \$126,282 profit.

Member Bock made a motion to approve the FY24 budget as presented; seconded by Member Walker. Motion carried.

- b) Tuition Reimbursement Policy:
 - We have updated the policy to state that reimbursement will be made once the employee has shown they have paid. We also added that if they have not submitted the reimbursement by the end of the calendar year, they have until the following calendar year to submit the previous year's request for reimbursement.

Member Sahs made a motion to approve the policy as presented; seconded by Member

Bock. Motion carried.

c) Election of Officers:

- The current officers agreed to be reelected for another term.

Member Sahs made a motion to elect Member Coble as President; Member Bock as Vice President; and Member Walker and Secretary/Treasurer; seconded by Member Rohrer. Motion carried.

d) LCDPH Safety Procedures:

- We had a member of the public "threaten" Lincoln and/or LCDPH. Due to the threat, we closed the building for the remainder of the day.
- LCDPH has had active shooter training, but we need to have updated training. Ms. Allison has scheduled training with Lincoln Police on March 25th for standard response training. We will continue to focus on this throughout the year.
- SIU will also attend the training on March 25th, once they receive approval from their higher ups.
- LCDPH is working with SIU regarding the incident. Currently, there are conflicting stories as to what really happened.

e) Potential Executive Session: None


f) Staffing Updates: Melody Mileham has moved back to our Healthworks department to train as an Assistant Case Manager. She will become a Case Manager once she finishes her schooling. Jessican Wichman resigned from her Support Services position in November. We have hired Madi McMorris and Danelle Clutter to fill both vacant positions.

g) Press: In Packet.

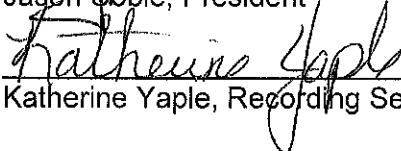
h) Other: None

8) Announcements – None.

9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Sahs. Motion carried and the meeting adjourned at 7:00 p.m. The next meeting is Monday, May 13, 2024, at 6:00 p.m.



Jason Coble, President



Katherine Yaple, Recording Secretary